



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 20-020**

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**TO:** School District Superintendents and Business Managers, Career Technological Education District Superintendents and Business Managers

**FROM:** Lyle Friesen, Deputy Associate Superintendent of School Finance

**DATE:** November 1, 2019

**SUBJECT:** November 1, 2019 Basic calculations for Equalization Assistance Report (APOR 55-1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64-1)

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Please be advised that the November 1, 2019 apportionment has been completed. The apportionment reports applicable to the FY 2020 equalization payment for your school district are posted on your district's home page of the ADE web site, available by district selection [here](#). If you need help finding or viewing these reports, please contact ADE Support at 602-542-7378 or toll free at (866) 577-9636.

**Items included in the November 1, 2019 APOR calculations:**

**Student Counts:** The November 1, 2019 apportionment has been based on FY2020 AzEDS results as of October 8, 2019 for most LEAs. If you have questions or concerns regarding the student counts, please contact the account analyst team. The analyst team may be reached at [SFAAnalystTeam@azed.gov](mailto:SFAAnalystTeam@azed.gov)

**Transportation Support Level (TSL):** Route miles from FY2019 were reflected in the November 1, 2019 equalization calculation. Please check your comparative miles report (TRAN40-2) if your route miles do not match your route report. Please email the account analyst team if you have any questions or concerns regarding this report.

**Additional State-Aid:** The FY2019 Additional State Aid amounts have been used in lieu of FY2020 amounts. These amounts will be updated once we receive Additional State Aid figures for FY2020 from the Department of Revenue; which we expect to be in December 2019.

**SRP Voluntary Contributions:** SRP amounts are rolled over from Tax Year 2018; these amounts will be updated once we receive the Tax Year 2019 voluntary contribution figures from SRP, which we expect to be in December 2019.

**GPLET Value:** Tax Year 2018 values by district were used in the calculation of state aid in FY2020 for the November 1, 2019 apportionment. These values will be updated when the Tax Year 2019 values are provided by the Counties, which we expect to be in December 2019.

**K-3 Reading:** To receive funding, all districts must submit a plan to the State Board of Education for approval. K-3 reading funding will be released once we receive approval from the State Board of Education. LEAs who received approval at the August State Board Meeting have received the funding in their November 1, 2019 payment. For questions on the timing of your Board approval, please contact the Move On When Reading department at [MoveOnWhenReading@azed.gov](mailto:MoveOnWhenReading@azed.gov)

**Please Note:** FY 2020 AzEDS ADM, SPED, and ELL results as of 5pm November 5, 2019 will be used for the calculation of the Base Support Level for all districts in the December 1, 2019 calculation of state aid. Please check your ADM20, SPED20, and ELL20 reports, which are available via [ADEConnect](#). Please contact the School Finance Analyst Team at [SFAAnalystTeam@azed.gov](mailto:SFAAnalystTeam@azed.gov) with questions regarding these reports. A list of the [data capture dates for FY 2020 payments](#) is posted on the School Finance page.

If you have any questions regarding the content of your district's APOR reports, please contact the Payment Team via email at [SFPaymentTeam@azed.gov](mailto:SFPaymentTeam@azed.gov)